

The Regular and Organizational meeting of the Plainfield Town Board was held Thursday January 14th at 700 pm in the Town Hall

Members Present

Supervisor-Todd Lewis
Deputy Supervisor-James Roberts
Board Member-Wendell Rogers
Boards Member-Connie Peeters
Board Member-Wayne Jennison

Assessor-John Davidson
Highway Superintendent-Rod Jennison
Town Clerk-Jon Cockett

Public-8

Supervisor Lewis opened the meeting with the Pledge of Allegiance

Paul Berry and Dan Wilber were introduced by Supervisor Lewis. Paul Berry is the new Superintendent of Schools for Mt. Markham and Dan Wilber is the new representative for Plainfield to the Otsego County Legislature. Mr. Berry spoke of being impressed with the school district and looks forward to maintaining a high level of student learning. The Board offered Mr. Berry all the support he needs. Mr. Wilber is looking forward to keeping taxes in check and is committed to attending meetings of his Towns he represents. He has been appointed to Public Safety, Public Works and Governmental Affairs committees

PUBLIC INPUT

Lorraine McNulty advises John has attended a FEMA class and advises the Town will be receiving guidelines in the mail.

Hackley St resident requests the plows increase the width of plowing a few more feet. Rod will advise crew.

ASSESSOR REPORT

John Davidson advises he is scheduled for his last exam.

HIGHWAY REPORT

Rod Jennison advises the 1979 Oshkosh received an auction bid of \$12,225.00, the one-way plow for the Oshkosh received an auction bid of \$1225.00. The 1991 received an auction bid of \$12,611.00 and the tires received a bid of \$97.50.

James Roberts motioned to accept the bids for the 1979 Oshkosh and the one-way plow. Second by Wendell Rogers. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, and Jennison-aye. Carried
Connie Peeters motioned to keep and not accept auction bid for the 1991. Second by James Roberts. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, and Jennison-aye. Carried
James Roberts motioned not to accept auction bid on the tires and to let Wendell Rogers try and sell for \$300.00. Second by Connie Peeters. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison-aye. Carried

The heating ducts in the garage need re-routing to help prevent ice up to the plows and other equipment.

Ferguson Fuels will check and assess.

Finger Lakes Radio will see if current radios are usable and will check if compatible due to a frequency change by New York State

The crew is double screening the road sand to reduce clumps. A different procedure will be set up in the Spring to streamline this process and reduce the number of handlings of the same product.

Jonathan Schloepfler has been appointed Deputy Highway Superintendent.

SUPERVISOR REPORT

Todd Lewis presented Supervisor report for December 2015. The report contained balances of all accounts, disbursements, profit/loss. James Roberts motioned to accept. Wendell Rogers seconded. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, and Jennison-aye. Carried

TOWN CLERK REPORT

Jon Cockett presented December report as well as yearly for 2015. Monthly shows receipts of \$43.00 of which \$40.00 is Town share. Yearly shows total receipts of \$2135.00 of which \$399.97 was Town share

DECEMBER MINUTES

Town Clerk Jon Cockett presented the minutes for the December 2015 meeting. Connie Peeters motioned to accept as read with no additions or corrections. Second by James Roberts. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, and Jennison-aye. Carried

GENERAL ABSTRACT #13

Town Clerk presented General Abstract #13 in the amount of \$5669.30. Wendell Rogers motioned to pay. Second by James Roberts. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison Carried

HIGHWAY ABSTRACT #13

Town Clerk presented the Highway Abstract #13 in the amount of \$22240.17. Connie Peeters motioned to pay. Second by James Roberts. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison-aye. Carried

GENERAL ABSTRACT #1

Town Clerk presented the General Abstract #1 in the amount of \$3768.91. James Roberts motioned to pay. Second by Wayne Jennison. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison-aye. Carried

HIGHWAY ABSTRACT #1

Town Clerk presented the Highway Abstract #1 in the amount of \$1486.85. James Roberts motioned to pay. Second by Connie Peeters. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison-aye. Carried

NEW BUSINESS

It was noted the Land Use Administrator needs to submit a year end report showing all accepted and denied site plans. Supervisor Lewis will contact Jeff Maine.

A letter was received from New York State DOT that states \$10,000.00 may be available to Towns for emergency relief without a formal declaration of an emergency from the Governor

Organizational

APPOINTMENTS

Appointments to positions of

Historian:	Nancy Melville
Dog Control Officer:	Kevin Crawford
Land Use Board of Appeals:	John Maring

Planning Board:	John McNulty-Chairman
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Bruce Aikens

Land Use Administrator	Jeff Maine
Board of Assessment	Tom Peeters

Budget Officer	Jon Cockett
Registrar of Vital Stats	Jon Cockett
Health Officer	Doug Capraro

James Roberts motioned as Resolution #1 for 2016 to appoint all. Second by Wendell Rogers. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison-aye. Carried

FIXED MEETING TIME POLICY

7:00 P.M. the Second Thursday of each month for the regular Board Meeting

PLACE: Plainfield Town Hall, 129 County Route 18A, Unadilla Forks, Town of Plainfield, Otsego County, New York

MILEAGE COMPENSATION POLICY: \$.54 Per mile EXCEPT for Assessor.

The Dog Control allowance for Gas Mileage as requested shall not exceed \$100.00 for the year.

ADOPTION OF RULES , REGULATIONS AND ALL TOWN POLICYS AS STATED FOR 2015

Highway Department Work Rules

Sexual Harassment Policy

DOT Drug and Alcohol Policy

Code of Ethics

Procurement Policy

Investment Policy

James Roberts motioned as Resolution #2 for 2016 to adopt the rules, regulations, Town policy's for 2016 for the Town of Plainfield. Connie Peeters 2nd the motion.

The Board voted with Lewis-aye,Roberts-aye,Jennison-aye,Rogers-aye,Peeters-aye.Carried

SALARIES:

•	Town Supervisor	\$	5,000.
•	Highway Superintendent	\$	40,550.
•	Town Board	\$	1,000. (Each)
•	Town Clerk	\$	6,700.
•	Tax Collector	\$	1,600.
•	Justice	\$	4,300.
•	Court Clerk	\$	\$13.41 per hour.
•	Assessor	\$	7,500.
•	Chairman Board of Assessment Review Board	\$	100.
•	Members of Assessment Review Board	\$	75. (Each)
•	Budget Officer	\$	700.
•	Dog Control Officer	\$	800.
•	Health Officer	\$	200.
•	Registrar of Vital Statistics	\$	500.

WAGES FOR THE HIGHWAY DEPARTMENT: \$17.00 per hour as outlined in the union Contract for bargaining members.

BENEFITS:

Health Insurance: Highway department Regular Full time ONLY AS OUTLINED IN BARGAINING UNIT CONTRACT.

PAY SCHEDULES:

BI-WEEKLY

Highway Department

Highway Superintendent

Town Supervisor

Town Clerk

MONTHLY

Town Justice

Court Clerk

Assessor

QUARTERLY

Town Board

Tax Collector

Dog Control Officer

ANNUAL

Chairman, Board of Review (June)

Board of Review Members (June)

Registrar of Vital Statistics

Budget Officer

Health Officer

Official Newspaper: West Winfield Star

OFFICIAL TOWN DEPOSITORIES: NBT Bank , Having FDIC Insurance or Approved Collateral Agreement in Effect (see investment policy)

PETTY CASH FUNDS:

\$ 80.00 - Town Clerk

\$125.00 - Justice

HIGHWAY PURCHASES OF GOODS AND SERVICES LIMITED TO \$750 without Prior Board Approval, and in accordance with the Procurement Policy.

Authorize Town Supervisor: To pay utility, freight/postage, payrolls, and health insurance premiums, and contracts over 1 year in length prior to Board audit.

In Lieu of the financial report for January 30, 2016, The Supervisor shall submit to the Town Clerk within 60 days of filing with the State Comptroller, and the Clerk Shall Publish within 10 Days Thereafter in the official Newspaper that such report is available on file for public viewing.

AUTHORIZE THE TOWN SUPERVISOR To Invest Town Funds According to the Investment Policy.

A CHARGE OF \$20 SHALL BE IMPOSED FOR CHECKS RETURNED FOR INSUFFICIENT FUNDS

EARNED VACATION PAY: May be imposed prior to the vacation.

THE TOWN SUPERVISOR IS AUTHORIZED to sign contracts for the Town and/or Town Board

PART-TIME HIGHWAY EMPLOYEES WAGES

\$10.38 and \$13.86 DOQ per hour for the Part-Time Highway Employees.

ADJOURNMENT

Connie Peeters motioned to adjourn at 835pm. Second by James Roberts. The Board voted with Lewis-aye, Roberts-aye, Rogers-aye, Peeters-aye, Jennison-aye. Carried

Submitted

Jon Cockett-Town Clerk

